

# WOODGATE GLEN HOA

[www.woodgateglen.com](http://www.woodgateglen.com)



Board meetings are held on the 4th Monday of each month at 6:00 PM via Zoom

Agendas are posted on the bulletin board by the pool and on our website.

Website:  
**[www.woodgateglen.com](http://www.woodgateglen.com)**

Upcoming Meetings:

September 22, 2025  
October 27, 2025  
November 24, 2025  
December – no meeting

## **MANAGEMENT**

Focus Real Estate  
3936 Mayette Ave.  
Santa Rosa, CA 95405  
707-544-9443 x107  
Fax: 707-544-5418  
Emergencies only:  
707-544-9443 x123  
Property Mgr:  
Annie Donnelly  
[focusreannie@sbcglobal.net](mailto:focusreannie@sbcglobal.net)

## Happy Autumn!



## **GOVERNING DOCUMENT UPDATE – BALLOTS NEEDED!**

Did you send in your ballot for the governing document update? If not, we still need your vote. The Board cannot adopt the updated documents without a 2/3 vote from homeowners and right now, we only have 1/3. Please do your part and send in your ballot. If you need a replacement ballot, please contact Annie with Management.  
[focusreannie@sbcglobal.net](mailto:focusreannie@sbcglobal.net) or 707-544-9443 x107

Board members will be contacting homeowners who have not yet voted, to help get the ballots collected.

## **HOLIDAY DÉCOR – IT'S ALMOST TIME!**

The holidays are almost here! Woodgate is traditionally a highly decorated community and we welcome all celebrants. Please remember that Halloween lighting and decor is permitted only from October 15 – November 5. Christmas and other winter celebration décor is permitted from the day after Thanksgiving through January 10. Please remember: no nails in unit siding. Additional information re outdoor light hanging can be found on the website under Rules & Regulations. We ask that residents keep Halloween decorations PG so younger children don't get too frightened when they're out trick or treating.



## **PAY YOUR MONTHLY DUES BY ACH TRANSFER**

Did you know you can pay your homeowners dues by ACH? Contact Charie at [charie@focus-re.com](mailto:charie@focus-re.com) to sign up for free!

## **TRASH & RECYCLE BINS - AWAY FROM GARAGES PLEASE**

---

Please place your bins a little bit out from under your garage eaves so the robotic arm of the collection truck does not hit the roof gutters. Also, please place them as far apart as space allows so the collection truck can pick them up without upsetting nearby bins.

## **SPIDERWEBS**

---

This is the time of year we see a lot of spider activity. You can help keep them in check and help keep the property looking smart by brushing or sweeping the webs off the exterior of your unit, garage and fence. This is not a service for which the HOA contracts so any help from residents is appreciated.



## **CONTACT INFORMATION - E-MAIL NOTIFICATION/SIGN UP**

---

These days, email communication is a fast, convenient and cost-effective way for Management to communicate with owners. While we will continue to offer paper notices as needed, the more people we have signed up for email notices, the better for our budget and general efficiency. Email communication includes notices for upcoming repairs and maintenance, meeting announcements, and newsletters. Sign up forms are available on the website home page or contact Management, above.

## **NEW HOMEOWNERS AND RESIDENTS**

---

If you are new to Woodgate, please review the Woodgate Glen Rules & Regulations and CCR's. We have also created a handout - New Resident Information and we have a Forms & Guidelines page, too. If you're a landlord, please make these resources available to your tenants. All of this information is available on the website.

## **ARCHITECTURAL ALTERATIONS**

---

Please remember that all exterior alterations must be approved by the Board before they are made. This includes ring cameras/doorbells, exterior lights, windows, screen doors, etc. Visit the website for more information or contact Management for information.

## **ROOFING UPDATE**

---

Phase I of the Woodgate Glen roofing project is now underway at the southern end of the complex and will conclude in 2025. Residents will be notified once their unit is scheduled. Phase 2 of the project will begin in 2026.

## **CHIMNEYS & DRYER VENTS**

---

Please remember that homeowners are responsible for maintaining all unit interiors and this includes chimney and dryer vent cleaning. These items can become fire hazards if not maintained properly and should be cleaned and inspected annually. Fall is a great time to take care of this maintenance before cooler weather sets in.