

**Board of Directors
Woodgate Glen Owners Association**

**NOTICE TO MEMBERS
Upcoming Vote on Proposed Governing Documents
May 1, 2025**

Dear Homeowners,

The Board intends to mail out ballots for a membership vote on proposed updated governing documents at least thirty (30) days following the date of this Notice. This includes Amended and Restated Articles of Incorporation, Bylaws, and Declaration of Covenants, Conditions and Restrictions, or CC&Rs.

- (1) The initial deadline for the return of ballots for the upcoming governing document membership vote will be July 1, 2025, at 5:00 p.m., addressed to:

Woodgate Glen Owners Association
"Inspector(s) of Elections"
c/o Focus Real Estate
3936 Mayette Avenue
Santa Rosa, CA 95405

The Board of Directors may extend the ballot return deadline if necessary.

- (2) The Board currently intends to hold an open Board meeting to count the ballots for the governing document membership vote on July 7, 2025, at 5:00 p.m., at Focus Real Estate's offices in Santa Rosa. The Board reserves the right to change the time, date, or location of this meeting at its discretion, with proper notice to the membership, including should the Board of Directors extend the ballot return deadline.

Further information regarding the proposed governing document membership vote will be provided to all members in the upcoming ballot package.

If you have any questions regarding this notice, please feel free to contact Annie Donnelly at focusreannie@sbcglobal.net or 707-544-9443 x 107.

Thank you for your time.

Sincerely,
Board of Directors
Woodgate Glen Owners Association